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PRESIDENT'S COMMISSION ON PERSONNEL INTERCHANGE

1900 E Street NW

WASHINGTON, D.C. 20415

(202) 632-6834 DD/M&S <u>73-4753</u>

RETURN TO 55-155

December 10, 1973

MTR-9898

The Honorable William Egan Colby Director of Central Intelligence Washington, D. C. 20505

Dear Mr. Colby:

On behalf of the Commissioners, I invite you to participate in the 1974/75 President's Executive Interchange Program.

The Executive Interchange Program provides the opportunity for high potential executives from the private sector and from the government to work in the opposite sector for a one-year period. This Interchange experience helps to promote a better understanding of the problems and challenges of the other sector, exchange new and effective management techniques, and enhances the professional growth of the executives selected.

To extend these benefits of Interchange, we are asking you to nominate at least 2 of your outstanding executives whose careers can be enhanced by such an experience and who will, as a result, be more effective on their return.

Of equal importance is the description of positions or potential job areas into which you would accept qualified Interchange Executives from the private sector. We expect to have between 50 and 60 private sector executives available for placement in the coming program year. Submission of a greater number of positions at the GS-15 level than you would expect to fill will give us the flexibility to match the best candidate to the best position.

Enclosed for your information is a brochure which describes the program. The nomination forms, position description forms and additional brochures are being sent directly to Mr. F. W. M. Janney.

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Executive Director:

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Approved For Release 2000/06/13 : CIA-RDP78-042023-00200130010-8

Page 2

If you desire, a member of the Commission staff would be pleased to discuss the program with you or any members of your organization. Nominations of Executives and Positions should be returned to the Commission by March 1, 1974.

We look forward to your participation in the coming year.

Sincerely,

Jay I. Leanse

Executive Director

Enclosures

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EXECUTIVE SECRETARIAT Routing Slip

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